



Department of Public Health and Human Services

CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Our Lady of Lourdes Extended Care

Type: Key Indicator Survey **Date:** 10/12/2017 **Time:** 02:15 PM

Director: Karilyn Hann

Contact: _____

Licensing Worker: Pam West **Phone #:** (406) 262-9790

Time: 02:15 PM # **children:** 14 # **under 2:** 0 # **caregivers:** 2

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes 1. License

BUILDING/FIRE REQUIREMENTS

No 2. Inside Facility
37.95.613(6)
(6) Telephone numbers of the parents, the hospital, police department, fire department, ambulance, and the Emergency Montana Poison Control Center (1 (800) 222-1222) must be posted by each telephone.
The intent of this rule was not met:

 Based on observation, CCL found that all phone numbers listed above were not posted near the phone. Some of the numbers that were posted were covered by other posted information.

This plan of correction was accepted on November 7, 2017.

Yes 3. Equipment

OUTDOOR TOUR

Yes 6. Play Area

INFANTS/TODDLERS

Yes 19. Sleeping

WRITTEN RECORDS

Yes 25. Parent Information

Yes 26. Facility Records

No 27. Child File Review
37.95.141(5)(a-d)
(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:
(a) written information on each child explaining any special needs of the child, including allergies;
(b) a release or authorization of persons allowed to pick up the child;
(c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
(d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and
The intent of this rule was not met:

 Based on record review, CCL found that the following information was not on file: an emergency consent form. See enclosed copy of children's record review.

This plan of correction was accepted on November 7, 2017.

Yes 29. Caregiver File Review